

# Supplier Quality Requirements Manual

SQRM-001

Rev. W

Date: 4/28/2018

In addition to requirements noted on each LAG purchase order, suppliers must comply with these T&Cs according to the commodity supplied.

General Terms and Conditions	
<b>QA 1</b>	Machining suppliers must furnish inspection report, certificate of conformance and as applicable material and processing certifications for the parts, they submit to LAG
<b>QA 2</b>	Documented first article inspection reports shall be submitted to Quality prior to the beginning of production. The supplier assumes all financial responsibility for replacement, rework, and material when production of parts is begun without first article inspection approval from quality. AS9102 f/a form when stipulated on the Purchase Order
<b>QA 3</b>	Any delay in shipment for any reason must be conveyed to LAG quality as soon as the delay is known by the supplier.
<b>QA 4</b>	Any change to the Purchase Order requirements by the supplier must be approved by the LAG in writing. Notify LAG of changes in product and/or process, changes of suppliers, changes of manufacturing facility location and, where required, obtain LAG approval.
<b>QA 5</b>	All information on the Purchase Order must be held in confidence by the supplier and no third-party request for information will be authorized unless instructed in writing by a LAG representative. When ITAR and/or government rated data is noted on the purchase order, the US government restrictions must be followed. If you have any questions concerning ITAR or government rating notify the company buyer. All concerns must be answered prior to you accepting this order. All documents to be retained for 10-year min unless extended retention is required by LAG or its customers.
<b>QA 6</b>	In addition to LAG's right of access, the supplier agrees to right of access for LAG customers, or regulatory agencies to all facilities at any level of the supply chain, involved in the order and to all applicable records in the performance of this Purchase Order.
<b>QA 7</b>	Manufactures or machining suppliers must have a quality system in compliance to AS9003, AS9100, or ISO9001; LAG may make conditional exceptions based on supplier survey information or applicable customer requirements.
<b>QA 8</b>	Suppliers are required to notify quality prior to transferring any work to a new facility. LAG will determine (prior to the transfer) if the supplier may perform the transfer of work.
<b>QA 9</b>	Supplier must have a process to control counterfeit parts from being delivered to LAG. This includes a product produced or altered to imitate or resemble a product without authority or right to do so, with the intent to mislead or defraud by passing the imitation as original or genuine.
<b>QA 10</b>	Arrangements for LAG's approval of the supplier's disposition of nonconforming material.
<b>QA 11</b>	Requirements for the supplier to flow down to their sub-tier suppliers the applicable requirements in LAG purchasing documents, including key characteristics and applicable F.O.D. control processes where required.
<b>QA 12</b>	Requirements for the supplier to comply with executive order E13224. Supplier shall not engage in any transaction of any type with persons or businesses or organizations who commit, threaten to commit or support terrorism.
<b>QA 13</b>	Supplier shall comply with AS9100 and 14CFR part 21.2 regarding the application of acceptance authority media requirements. Use of AAM is considered as a personal warranty of compliance and conformity of the product/service supplied.
<b>QA 14</b>	Ensuring that persons are aware of: - , their contribution to product or service conformity; - their contribution to product safety; - the importance of ethical behavior. And that the Competence of Personnel as applicable meet the requirements of the LAG Purchase Order Service or Products Ordered.
Combined T&Cs by Commodity: <b>Processing Suppliers</b>	
<b>QC-01</b>	Processing suppliers must furnish processing certifications to LAG purchase order requirements, and shall not process any parts for which they are not certificated or approved. Acceptable quality system requirement are AC7004, ISO9001, or AS9100; LAG may make conditional exceptions based on supplier survey information or applicable customer requirements. Supplier must have the ability to ensure the adequacy of the special-process provided and provide LAG the required documentation per purchase order requirements. <b>QA 3, QA 4, QA 5, QA 6, QA 8, QA 9, QA 10, QA 11, QA 12, QA 13 QA14</b>
Combined T&Cs by Commodity: <b>Material Suppliers</b>	
<b>QC-02</b>	Material suppliers must furnish material certifications to LAG purchase order requirements, and shall not supply material for which they are not certificated or approved. When noted on our purchase orders, raw material supplied must be DFARS compliant material. Acceptable quality system requirements are ISO9001, AS9100 or AS9120; LAG may make conditional exceptions based on supplier survey information or applicable customer requirements. The Supplier must have the ability to ensure the adequacy of the product provided and provide LAG the required documentation per purchase order requirements. <b>QA 3, QA 4, QA 5, QA 6, QA 8, QA 9, QA 10, QA 11, QA 12, QA 13 QA 14</b>
Combined T&Cs by Commodity: <b>Machining and Manufacturing Suppliers</b>	
<b>QC-03</b>	For Machining and Manufacturing suppliers <b>QA 1 - QA 14</b> are applicable. The Supplier must have the ability to ensure the adequacy of the product provided to LAG and provide the required documentation per purchase order requirements.

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## Combined T&Cs by Commodity: **Calibration and Testing Suppliers**

**QC-04**

Calibration and Testing suppliers must furnish calibration/test reports to LAG purchase order requirements, and be traceable to the specific equipment or item for which they are calibrating or testing, traceability to NIST and/or other national or international standards must be supplied. ISO9001, ISO 17025, Nadcap testing, ANSI Z540, and/or Navlap accreditation will be the quality system requirements; LAG may make conditional exceptions based on supplier survey information or applicable customer requirements. **QA 3, QA 4, QA 5, QA 6, QA 8, QA 9, QA 10, QA 11, QA 12, QA 13 QA 14**